

Maynooth Educate Together Child Safeguarding Risk Assessment

Written Assessment of Risk of Maynooth Educate Together NS

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of Maynooth Educate Together NS.

1. List of school activities

- Daily arrival and dismissal of pupils
- Recreation breaks for pupils
- Classroom teaching
- 1:1 teaching activities/counselling
- Outdoor teaching activities
- Sporting Activities
- School outings
- Use of toilet/cloakroom
- School transport arrangements including use of bus escorts.
- Access to school.
- School attendance.
- Parents/Guardians Emergency contact details
- Confidential information and photocopying.
- Care of children with special educational needs, including intimate care where needed,
- Management of challenging behaviour amongst pupils, including appropriate use of restraint where required
- Administration of Medicine
- Curricular provision in respect of SPHE, RSE, Stay Safe
- Prevention and dealing with bullying amongst pupils
- Training of school personnel in child protection matters
- Use of external personnel to supplement curriculum
- Use of external personnel to support sports and other extra-curricular activities
- Recruitment of school personnel including -
 - Teachers/Special Needs Assistants
 - Caretaker/Secretary/Cleaners
 - Sports coaches
 - External Tutors/Guest Speakers
 - Volunteers/Parents in school activities
 - Visitors/contractors present in school during school hours
 - Visitors/contractors present during after school activities
- Use of Information and Communication Technology by pupils in school
- Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.
- Students participating in work experience in the school
- Student teachers undertaking training placement in school
- Use of video/photography/other media to record school events

2. The school has identified the following risk of harm in respect of its activities -

- Risk of harm not being recognised by school personnel
- Risk of harm not being reported properly and promptly by school personnel
- Risk of child being harmed in the school by a member of school personnel
- Risk of child being harmed in the school by another child
- Risk of child being harmed in the school by volunteer or visitor to the school
- Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip, swimming lessons
- Risk of harm due to bullying of child
- Risk of harm due to inadequate supervision of children in school
- Risk of harm due to inadequate supervision of children while attending out of school activities
- Risk of harm due to inappropriate relationship/communications between child and another child or adult
- Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school
- Risk of harm to children with SEN who have particular vulnerabilities
- Risk of harm to child while a child is receiving intimate care
- Risk of harm due to inadequate code of behaviour
- Risk of harm in one-to-one teaching, counselling, coaching situation
- Risk of harm caused by member of school personnel communicating with pupils in an inappropriate manner via social media, texting, digital device or other manner
- Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner

3. The school has the following procedures in place to address the risks of harm identified in this assessment -

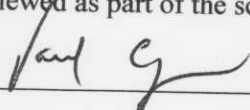
- All school personnel are provided with a copy of the school's *Child Safeguarding Statement*
- The *Child Protection Procedures for Primary and Post-Primary Schools 2017* are made available to all school personnel
- School Personnel are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools 2017* and all registered teaching staff are required to adhere to the *Children First Act 2015*
- All staff have taken both the Tusla and the DES e-learning on Child Protection.
- The school has an Induction Policy for all new staff.
- The school has a Protected Disclosures Policy.
- The school implements in full the Stay Safe Programme

- The school implements in full the SPHE curriculum
- All 1:1 teaching will take place in classrooms with glass-panel doors or on the school corridors.
- The school has a Consent form for Positive Behaviour policy, School Trips and for the taking and publication of photographs, audio recordings and video within and outside the school.
- The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's *Anti-Bullying Procedures for Primary and Post-Primary Schools*.
 - The school has a Positive Behaviour Policy
- The school has a yard/playground supervision policy to ensure appropriate supervision of children during, assembly, dismissal and breaks
- The school's Supervision Policy states procedures in respect of school outings
- The school has an Attendance Policy.
- The school will annually request parents to provide updated contact details, address and emergency numbers.
- The school has a Health and Safety policy
 - The school adheres to the requirements of the Garda vetting legislation and relevant DES circulars in relation to recruitment and Garda vetting
 - The school has a Vetting Policy.
 - The school complies with the agreed disciplinary procedures for teaching staff
 - The school has a Special Educational Needs policy
 - The school has in place a policy and procedures for the administration of medication to pupils
- The school –
 - Has provided each member of school staff with a copy of the school's Child Safeguarding Statement
 - Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement
 - Encourages staff to avail of relevant training
 - Encourages board of management members to avail of relevant training
 - Maintains records of all staff and board member training
- The school has in place a code of behaviour for pupils
- The school utilises the firewall security maintained by Schools Broadband Desk.
- The school has in place a mobile phone policy in respect of usage of mobile phone by pupils
- The school has in place a Critical Incident Management Plan
- The school ensures that all external visitors who frequent the school on a regular basis are Garda Vetted.
- The school has a Parental Involvement policy.

Important Note: It should be noted that risk in the context of this risk assessment is the risk of "harm" as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on _____.
It shall be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Signed  Date 9/3/2018

Chairperson, Board of Management

Signed Marie Hand Date 9/3/2018

Principal/Secretary to the Board of Management